

Technology Start-up Support Scheme for Universities (TSSSU)

Application for Funding

Reference number
(for ITC use):

NOTES

1. Section A to Section E should be completed by the person-in-charge of the start-up applying for TSSSU funding. Section F should be completed by the Head of the respective university unit responsible for TSSSU.
2. Please read the relevant guidelines from the associated university before completing this form.
3. All information provided in the form will be used for processing the application and for related purposes, e.g. project monitoring, statistical analysis, connecting with potential investors, etc. by ITC and the associated university. It may be disclosed to other Government departments or third parties, if such disclosure is necessary for the purposes of processing the application and for related purposes. This submission denotes that the start-up concerned and the university unit responsible for TSSSU have given explicit consent to such disclosure.

SECTION A: The Applicant

(To be completed by the person-in-charge of the applicant company)

- (1) Our team is applying for –
 - (a) the first year TSSSU funding; or *(please go to Section A (3) direct)*
 - (b) the second or the third year TSSSU funding.
- (2) For applicant applying for the second or the third year TSSSU funding, please indicate the reference number of last year's application: _____

(3) Particulars of the Applicant Team

Name of Start-up (in English)

Name of Start-up (in Chinese)

The Associated University

Date of Registration under the Companies Ordinance

Company Address Registered with the Companies
Registry

Telephone Number

Fax Number

Email Address

Webpage (if any)

(4) Composition of the Applicant Team

(a) Person-in-charge of the Start-up

Name (in English)

Name (in Chinese)

In what way is the person-in-charge associated with
the recommending university?

(Please tick the box as appropriate)

Undergraduate

Postgraduate

Professor

Alumnus

Academic Qualifications (e.g. Degree Awarded,
Institute Awarding Qualification, Year of Award)

% of Shares Held in the Start-up (if any)

Telephone Number / Mobile Number

Fax Number

Email Address

Correspondence Address

(b) Other Team Members

(Please add separate sheet(s) if necessary)

| No. | Name (in English) | Name (in Chinese) | In what way is the team member associated with the recommending university? (Undergraduate /Postgraduate /Professor/Alumnus/ Not applicable) | Academic Qualifications (e.g. Degree Awarded, Institute Awarding Qualification, Year of Award) | % of Shares Held (if any) |
|-----|----------------------|----------------------|--|---|------------------------------|
| 1 | | | | | % |
| 2 | | | | | % |
| 3 | | | | | % |
| 4 | | | | | % |
| 5 | | | | | % |
| 6 | | | | | % |
| 7 | | | | | % |
| 8 | | | | | % |

(c) Collaborating Parties in the R&D Work (if applicable)

(Please add separate sheet(s) if necessary)

Any collaboration with other organisation(s), including the recommending university, in conducting the R&D work?

Yes No (if no, please go to Section B direct)

If yes, please provide the following details –

(i) the name of the organisation(s);

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(ii) the form of collaboration(s) (e.g. licensing of intellectual property rights, sharing of the royalties, etc.);

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(iii) special arrangements arising from such collaboration(s), e.g. licensing of intellectual property rights (if any);

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(iv) if the applicant team has entered into such collaboration, then please state the name of the agreement below and attach a copy in Section C; and

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(v) information of the contact person(s) of the collaborating party(ies).

| English Name and Chinese Name | Role in the R&D Work | Address/ Webpage (if any) | Contact Person | Tel No./ Fax No./ Email Address |
|-------------------------------|----------------------|---------------------------|----------------|---------------------------------|
| | | | | |

SECTION B: The Business Proposal

(To be completed by the person-in-charge of the applicant company)

(1) Technology Area *(please tick as appropriate)*

- Advanced Manufacturing/Process Development
- Automotive Parts and Accessories
- Biotechnology
- Chinese Medicine
- Electronics
- Energy
- Environmental Protection
- Information and Communication Technologies
- Logistics and Supply Chain Management
- Nanotechnology and Materials Science
- Testing and Certification
- Textile/Clothing/Footwear
- Others (please specify) : _____

(2) Industrial Area *(please tick as appropriate)*

- Banking/Financial Market/Fund Management/Insurance
- Biotechnology
- Chinese Medicine
- Electrical and Electronics
- Environmental
- Food and Beverage
- General (Cross Sectors)
- Import and Export Trade
- Information Technology
- Materials
- Precision Engineering
- Printing and Publishing
- Professional Services
- Real Estate/Property Management
- Telecommunications
- Textiles/Clothing/Footwear
- Tourism
- Transportation
- Wholesale and Retail
- Others (please specify) : _____

(3) Milestones within the 20__ - __ Government Financial Year

Please set out the milestones of the proposed business and R&D work to be achieved.

| Period | | Milestones |
|------------------------------|----------------------------|-------------------|
| From (dd/mm/yyyy) | To (dd/mm/yyyy) | |
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(c) Other Direct Costs

| Item | Quantity (A) | Unit Cost (HK\$) (B) | Total (HK\$) (A)*(B) | Justifications |
|-------------|-------------------------|---|-------------------------------------|-----------------------|
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| | Sub-total | | | |

SECTION C: Supporting Documents

(to be completed by the person-in-charge of the applicant company)

Please enclose the following documents as required in the previous sections -

- (1) agreement between the applicant and the collaborating organisation(s) on the sharing of the royalties or intellectual property rights or any other sorts of income to be generated from the applicant (if any);
- (2) CVs of all team members;
- (3) the Certificate of Incorporation under the Companies Ordinance; and
- (4) the business proposal -
 - (a) *(for applicant applying for the first year TSSSU funding)* the full business proposal; *or*
 - (b) *(for applicant applying for the second or the third year TSSSU funding)* a summary of the updates/key differences in the business proposal compared with that in last year's application.

SECTION D: Supplementary Information

(to be completed by the person-in-charge of the applicant company)

Any previously related project(s) undertaken by the applicant and/or its team members in the past five years and supported by the Innovation and Technology Fund (ITF), including TSSSU?

Yes No (if no, please go to Section E direct)

If yes, please briefly describe the related project(s) and provide the ITF reference number(s).

SECTION E: Declaration by the Applicant

(To be completed by the person-in-charge of the applicant company)

I/We hereby declare that:

(1) this application for TSSSU funding is submitted by (name of the start-up) _____; and

(2) all factual information provided in this application as well as the accompanying information accurately reflects the status of affairs as at the date of submission. I/We shall inform and seek prior approval from the respective university immediately if there are any subsequent changes to the above information during the application stage.

Authorised Signature
with Company Chop : _____
Name of
Person-in-charge : _____
Name of Company : _____
Date (dd/mm/yy) : _____



SECTION F: Recommendation by the University

(To be completed by the Head of the respective university unit responsible for TSSSU)

Please tick the appropriate box to indicate whether the university recommends the start-up to be funded under TSSSU.

I/We RECOMMEND the application from (name of the start-up) _____ for a total funding of (HK\$) _____ under TSSSU. Our assessment is as follows –

| Assessment Criteria | Assessment | Scores (if applicable) |
|----------------------------|---|-------------------------------|
| (1) | | |
| (2) | | |
| (3) | | |
| (4) | | |
| (5) | | |
| | Total Scores <i>(if applicable)</i> | |

I/We also have the following observations about the start-up -

I/We DO NOT RECOMMEND (name of the start-up) _____ to be funded under TSSSU. (Note: In this case, the application form needs not to be provided to ITC.)

Signature : _____

Name : _____

Post Title : _____

Tel. No. : _____

E-mail : _____

Date (dd/mm/yy) : _____